

Topic	Description	Specified Mark	Total Mark	Student Mark
Cover page	<ul style="list-style-type: none"> <li>- Birzeit University Logo.</li> <li>- Faculty, department and Lab name.</li> <li>- Experiment Name and Report number.</li> <li>- Student name and number.</li> <li>- Group members names and numbers - Section number and Instructor - Date and place.</li> </ul>	---	0.5	
Abstract	- Are all the objectives included and the expected results are summarized?	---	0.5	
Tables	<ul style="list-style-type: none"> <li>- Table of Content.</li> <li>- Table of figures and List of Tables</li> <li>- All the figures and tables have descriptive names.</li> </ul>		0.5	
Theory	- The theory includes the content of the experiment and is related to all its parts.	1.2	2.0	
	- Rephrase from references and summarize what's related to the experiment.	0.8		
Procedure	- All the parts are done in the report.	0.5	3.8	
	- Put picture for all part.	0.25		
	- All the parts are discussed.	2.8		
	- put a tasks and explain it (if it exists )	0.25		
Conclusion	- The main objectives are included.	0.5	1	
	- The learnt results are included.	0.5		
References	- Theory and Figures are referenced	---	0.5	
File organization	<ul style="list-style-type: none"> <li>- Font: <b>Times New Roman</b>, size = <b>12</b></li> <li>- Line spacing: <b>1.5</b> and <b>justified</b></li> <li>- Figure and table names: size = <b>10</b></li> </ul>	0.6	1.2	
	<ul style="list-style-type: none"> <li>- Titles: Size = <b>14</b> and <b>Bold</b></li> <li>- Subtitles: Size = <b>12</b> and <b>Bold</b></li> <li>- <b>cover page size =18</b></li> </ul>	0.2		
	<ul style="list-style-type: none"> <li>- Page numbering: From the Abstract till the List of Tables in Roman format (I, II, III, ...). And from the theory till the last page in Arabic format (1, 2, 3, ...)</li> <li>- All Sections should be placed on different pages</li> </ul>	0.4		
		Total	10	